

**Swim England East Region
Minutes of the County Forum Meeting
Tuesday 7th May, 2024, 19:30 – 20:30**

In attendance:

Jo Stalley (JS)	Acting Chairman / Bedfordshire Chair
Ian Mackenzie (IM)	Interim Regional Chairman
Chris Vinter (CV)	Suffolk Secretary
Ian Cotton (IC)	Suffolk Chairman
Karen Woodhouse (KW)	Norfolk Secretary
Kevin Rumsey (KR)	Norfolk Chairman
Bryan Thompson (BT)	Hertfordshire Chairman
Sheila Mackenzie (SM)	Hertfordshire Secretary
Phil Pelling (PP)	Bedfordshire Secretary

- 24/11 **Apologies, welcome and introductions:**
24/11.01 JS welcomed everyone to the meeting.
- 24/11.02 Apologies were received from Angela Eguakhide (Essex) and Anna Rothwell (Cams) post meeting.
- 24/12 **Declarations of conflict of interest:**
24/12.01 No conflicts were recorded.
- 24/13 **Previous minutes:**
24/13.01 BT advised his first name was incorrectly spelt.
- 24/14 **Matters arising:**
24/14.01 There were no matters arising.
- 24/15 **Regional updates:**
24/15.01 IM advised that a new Regional Manager had been appointed and will commence on 20th May.
24/15.02 The post of Regional Chairman is being advertised and attendees were asked if they could give some thought to any possible candidates that could be approached.
24/15.03 All agreed that the role of chairman of the County Forum should be rotated amongst the County Chairmen. IC agreed to chair the next meeting.
- 24/16 **County updates:**
24/16.01 The counties were asked for an update on their progress with County Governance.
KR – An update was due w/c 13th May but they hoped to complete the process by July.
JS – Bedfordshire has completed theirs.
BT – Hertfordshire has completed theirs.
CV – Suffolk have submitted all of their evidence and need to give Helen Weeks (Swim England) a prompt to review.
24/16.02 JS requested that counties confirm their representatives to the relevant regional Discipline Leadership Groups if not already actioned.

- 24/17 **Club Affiliation and SwimMark update:**
24/17.01 JS advised that all regional clubs bar one have successfully moved through Club Affiliation (CA) and SwimMark (SM) this quarter. Dereham & District unfortunately did not complete in time and now have the option to complete CA or SM in the next quarter.
- 24/18 **Any other business:**
24/18.01 BT raised a query with regard to the SwimMark Review taking place. IC was able to update the group with the current situation in his role as Chair of the Swim England Club Leadership Group.
- CV enquired about the Trust Registration Service consultation and how the information was being sent to clubs.
- IM advised the group to make every effort to attend the Values and Vision Roadshow if they could.
- 24/19 **Confidential items:**
24/19.01 No confidential items raised.
- 24/20 **Future meetings:**
24/20.01 • 17th September 2024
 • 5th November 2024