

**East Diving Leadership Group  
(the “EDLG” or “Group”)**

**Minutes of the Diving Leadership Group held via video conference  
5<sup>th</sup> October 2023**

<b>Present</b>	Lottie Thompson (LT)	Diving Manager
	Sharyn Bord (SB)	Operations Officer
	Sarah Gateshill (SG)	Dacorum Representative
	Beth Lee (BL)	Luton Representative
	Ian Mackenzie (IMK)	Regional Operations Committee
	Ian Rollinson (IR)	Competitions Officer

- 23/37**                      **Welcome and Apologies**
- 23/37.1                  Apologies – Bill Clark (BC), Alice Clarke (AC), Allan Jaunzens (AJ), and Kate Mansfield (KM).
- 23/38**                      **Declarations of conflict of interest**
- 23/38.1                  None.
- 23/39**                      **Previous minutes**
- 23/39.1                  The minutes of the last meeting held on 5<sup>th</sup> October 2023 were agreed subject to minor amendments.
- 23/40**                      **Matters arising**
- 23/40.1                  23/23.1 Action closed.
- 23/40.2                  23/25.2 **Action open**. LT had made initial investigations regarding a tribute to Derek Beaumont. The Group noted that on further review it was not suitable to rename the regional Club Championships award. It was agreed that the Group would further discuss ideas and agree an appropriate way to commemorate Derek’s contribution to the Region and Diving.
- 23/40.3                  23/29.1 Action closed. The request regarding funding for fulcrums at Southend had been sent to the Board for consideration and discussions were on going with Southend as the Board required further information prior to making a decision.
- 23/40.4                  23/29.2 Action closed. The request had been sent to the Board for consideration and approved. SB was liaising with Josh Devine (Swim England East Region Manager) regarding the budget variation and payment arrangements.
- 23/40.5                  23/30.3 and 23/30.4 Actions closed. Updates would be provided under the club reports agenda item.

## 23/41

### Correspondence

23/41.1

#### Budget request

It was noted that the budget requests from the Board had been circulated to LT and the Group was required to provide their budget to the Board by 26 November 2023. LT would liaise with relevant parties regarding the budget.

## 23/42

### Club Reports

23/42.1

#### Dacorum

SG reported that the club was doing well and the divers that had moved to them from Luton had settled in well, creating a positive atmosphere.

23/42.2

#### Cambridge

SB reported that the apprenticeship training of Tadhg Owers was coming to the final stages, and he would become a full-time coach with the club following completion of the apprenticeship. Learn to Dive numbers were increasing and the new club management system to streamline activities had now been implemented. The club was also undertaking a process to move all club fees to direct debit payments. A bid for s106 funding had been made to Cambridge City Council for equipment for dryland training including rigs and a dryboards. LT asked whether the club had thought about applying for the Allianz Sports Fund.

**Action: LT to provide information regarding the Allianz Sports Fund.**

23/42.3

#### Luton

BL reminded the Group that the pool operator, Active Luton, had given notice to the club that the age group and elite divers had to leave the club in September as there was no training hours available for them. BL reported that diving membership had reduced by 50% since the action taken by Active Luton with the majority of age group and elite divers moving to other clubs. Some training had now been made available for the age group divers that were unable to move clubs.

In August, the Committee had written an email to Active Luton to ask questions about the situation and the rationale for the decision. Active Luton had taken a long time to respond to this. In the meantime, the Committee had met with Josh Devine and Andy Jack (Swim England Club and Operator Relationship Manager) to discuss next steps for the club. Last week a meeting was held between the club, Swim England and Active Luton to discuss the matter and find a way forward for diving in Luton. BL reported that a service level agreement would be drafted and agreed to set clear expectations and to ensure all parties work together to recruit and upskill diving coaches.

BL was pleased to report that 3 divers would be attending Club Championships and there were lots of skills divers excited for the new competitive season. A priority for the club was to ensure that the divers would be supported to attend competitions.

23/42.4

#### Beaumont

LT reported that Jem Turner and Ashley Franklin were currently undertaking the Diving Coach qualification (Level 2) at Southend. LT advised that she had not heard anything further regarding the potential move for the club to be managed by GLL as part of the "Tom Daley Diving Academy".

**Action: LT to ask Josh Devine for an update.**

- 23/42.5      Southend  
No update provided.
- 23/43**
- 23/43.1      **Operations Update**  
SB highlighted that the regional competitions this year had been profitable, and the upcoming Club Championships was expected to follow suit with a good number of entrants. SB noted that Luton and Dacorum were still to submit payment for their entries. The delay had been due to change in committee roles at Luton and the treasurer leaving the Dacorum committee.
- 23/44**
- 23/44.1      **Regional Diving Competitions**  
Regional Club Championships (7<sup>th</sup> & 8<sup>th</sup> October 2023)  
IR confirmed that all the volunteers, recorders and officials had been organised for the event. The Group was looking forward to another great event.
- 23/45**
- 23/45.1      **Regional Development**  
LT reported that it had been a challenging year for organising development with pool and presenter availability being limited or clashing with other activities as well as a busy event calendar contributing to the reduced offering this year.
- 23/46**
- 23/46.1      **Officials Update**  
LT was pleased to report that the following individuals had recently passed their J1 and accordingly added to the Regional Officials List:
- Matt Lewis
  - Abby Rust
  - Trevor Simpson
  - Andrew Stratford
  - Olivia Wall
- It was noted that Derek Beaumont would be removed from the list.
- 23/47**
- 23/47.1      **Any Other Business**  
Coach Courses  
LT reported that AC had been contacted regarding availability at Cambridge to host an Assistant Coaching course (Level 1) in Cambridge. LT requested the Group to encourage potential candidates to register their interest via the regional website.
- LT also encouraged clubs to consider funding requirements for coaches doing courses in 2024 and ensure a budget was agreed in advance and available when a course goes live. The courses get booked up very quickly therefore clubs and individuals need to act quick to ensure they get a space.
- 23/47.2      2024 Proposed Meeting Dates  
LT referred to the 2024 proposed meeting dates document circulated prior to the meeting. Following requests for some alternative dates the below dates were agreed:
- 8 February 2024 at 7pm
  - 4 April 2024 at 7pm
  - 6 June 2024 at 7pm
  - 8 August 2024 at 7pm
  - 10 October 2024 at 7pm
  - 5 December 2024 at 7pm

All meetings would be held via video conference.

23/47.3 EDLG membership  
The Group noted that there was availability on the Group for special members to be co-opted. The Group highlighted the importance of finding new people to bring fresh ideas and support the succession of the Group. It was agreed that the Group would speak to volunteers at the Club Championships event regarding their general interest in supporting the Group.

23/47.4 National Skills Finals  
LT advised that she had not yet received a Memorandum of Understanding from Swim England regarding the event as it was currently being reviewed by the Swim England Legal team. LT reported that she had that day received the pool booking form from Southend.

**23/48**

23/48.1 **Confidential Items**  
No items to discuss.

LT closed the meeting and thanked those attending. Date of next meeting - 7th December 2023 at 7pm.