



Swim England East Region
Minutes of the Regional Operations Committee (ROC) Meeting
Wednesday 7th December, 2022

Present	Ian Mackenzie (IM)	Chairman - stand-in
	Keith Belton (KB)	Finance Director
	Sheila Mackenzie (SMM)	Member Nominated Member
	Helen Stephens (HS)	Member Nominated Member
	Lottie Thompson (LT)	Member Nominated Member
	Gerry Metcalf (GM)	Member Nominated Member
	Tom Baster (TB)	Independent Member
	Stewart Murray (SM)	Independent Member

Also present; Jo Stalley (JS), Regional Operations Officer. George Wood (GW) Swim England Sport Development Director

22/40 Apologies and Chairman

22/40.1 Ian Cotton, Chairman, sent his apologies prior to the meeting.

22/41 Declarations of conflict of interest

22/41.1 There were none.

22/42 Minutes

22/42.1 The minutes of the meeting 19th September 2022 were agreed to be an accurate record of the meeting subject to a grammatical error, a change to the numbering, and a change of initials.

22/43 Matters arising

22/43.1 *22/32.2 Bursary Scheme - SM enquired if any bursaries had been paid out. KB reported £410 has been paid out to date*

22/43.2 *22/33.3 Recruitment of new Regional Manager – GM enquired as to progress. Sadly none of the interviewed candidates were deemed suitable therefore new advert being published this week with closing date 8th January 2023. LT enquired as to criteria and IM advised this had been tweaked to attract different category of applicant.*

22/43.3 22/35.1 SM enquired if Discipline Manager Guide had been sent and this was confirmed by IM

22/43.4 22/35.2 SM enquired if there was a calendar of discipline group meetings so as to be able to ascertain if they had all been received by ROC

Action JS to ask Emma Winter to supply list of LG meetings held since last ROC to ROC Chairman for inclusion in the next meeting's agenda

22/44

Swim England Update

22/44.1 GW provided the meeting with an overview of the Swim England 10 year strategy that will go to the Swim England Board shortly to hopefully start in the first quarter of 2023. Years 1-3 could be 'rocky' due to economic factors but the emphasis was on Capability and Retaining Water Space through four ways of working: Collaboration, Influencing, Focusing and Welfare & Safeguarding (particularly following the publication of the Whyte Review).

22/44.2 GW also talked about the new Club Health Tracker so that Swim England and the regions can support clubs in realtime. HS stated that this could add to pressures on club volunteers but GW assured the meeting that it could be completed as and when a club was ready (or not). The tracker was such that sections, and not the whole form, could be updated as and when by clubs. The Region would be supplied with log in details for the tracker.

Action: IM to circulate the launch email sent 7th December and JS to include in January newsletter

22/44.3 GW advised of the significant changes to FINA rules for Artistic Swimming which will affect events, coaches and officials but that there was an Implementation Plan in place for the next 12-14 months.

22/44.4 LT reported that Diving clubs were seeing an increase in enquiries following the publication of the Whyte Review as parents wished to move their children away from gymnastics into diving.

22/44.5 IM thanked GW for the updates and attending this meeting. GW left.

22/45

Finance

22/45.1 KB reported there was an error in the Open Water Finance report that was to be corrected. KB also reported a potential £60k surplus this year.

22/45.2 Budgets and plans had been received by all disciplines except Swimming Officials and Swimming. Masters plan need to be looked at carefully as figures seem much higher than is usual. KB will look at Disability plans with Peter Winter to include more opportunities for competition and classification. GM mentioned that David Metcalf had not been asked for the Swimming Officials Group budget and plan.

Action: KB to investigate

22/46

Regional Recovery Plan

22/46.1 IM advised in the long term this would be used in conjunction with the Swim England Strategy to produce the region strategy but would be considered by the Board next week to produce a plan for 2023. GM pointed out that there was no reference to ensuring Swim England membership. SM asked for the reference to diving be removed from the athlete section.

Action: IM to action changes

22/47

Leadership Groups

22/47.1 i) Any questions from minutes from Leadership Groups
SM enquired if there had been an Artistic Swimming LG meeting last weekend as she had not received an invite. SM also asked who sent papers out for the meetings; some are the Discipline Manager others are Emma Winter. GM asked if the County Forum minutes were available and IM stated this would be picked up at Board next week.

Action: IM to take to Board

22/48

Any other business

22/48.1 IM was pleased to see that the region had 4 winners at the National awards and that this had been published on the website.

22/48.2 GM enquired as to whether the Swim England President was ever formally invited to any region events. All agreed that Emma Winter would combine this task with the region president invites.

Action: JS to follow up with Emma Winter

22/49

Confidential items

22/49.1 There were none.

22/50

Dates for future meetings

22/50.1 The next meeting is scheduled for Tuesday 28th March via Zoom.
<https://swimming.zoom.us/j/85461246023>

Passcode: 341993

22/50.2 Further dates were agreed as:
Wednesday 28th June 2023,
<https://swimming.zoom.us/j/85077059421>

Passcode: 504184

Tuesday 26th September 2023,

Minutes are subject to approval at the next meeting

<https://swimming.zoom.us/j/86072061612>

Passcode: 589813

Wednesday 13th December 2023.

<https://swimming.zoom.us/j/82194231952>

Passcode: 641302