

Minutes of the Board of Directors
20th May 2021 at 9.30 am
By Zoom

Members Present:

Joan Wheeler (JW)	Chairman
Keith Belton (KB)	Finance Director
Ian Mackenzie (IM)	Director

Also present:

Leanne Brace (LB)	Regional Development Manager
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21/79

Apologies

- 21/79.1 Apologies had been received from David Metcalf who was at the WPS Meet in Madeira. It was noted that this was an additional meeting arranged to continue the discussion regarding staffing from the last meeting.

21/80

Declarations of conflicts of interest

- 21/80.1 LB declared a conflict of interest in the discussions relating to staffing.

21/81

Staffing

- 21/81.1 Draft Job Descriptions for the proposed three member of staff structure had been circulated prior to the meeting.
- 21/81.2 Comments were made on the drafts and JW agreed to revise the Job Descriptions and circulate these as soon as possible. **(Action JW)**
- 21/81.3 As this was a work stream for the new Regional Administrator post, the Directors discussed the pros and cons of continuing to award trophies. It was agreed that KB would raise this issue at the meeting of the Swimming Leadership Group on Sunday **(Action KB)**
- 21/81.4 Grades and salaries were discussed and agreed.

21/82

Awards

- 21/82.1 As the National Awards were due to be announced, the Directors discussed the option of having regional heats. **(Action LB to advise Swim England)**
- 21/82.2 It was agreed that regional winners should be identified, and that where the panel deemed other nominees to be suitable, a highly commended classification be posted on the website.
- 21/82.3 With regard to a Panel to consider the regional awards, it was agreed that a panel be formed from President, recent Past President, members of ROC excluding other Directors.

JW would raise this with those identified above. **(Action JW)**

21/82.4 With regard to the regional Jeff Cook Salver and Silver Pins, it was agreed that these should continue to be awarded at AGMs. The Board agreed to review the criteria for the Silver Pins, to refocus on services to the region, and to look at the design following re-branding. **(Action JW agenda item for the next meeting)**

21/83

British Swimming Summer Festival of Swimming

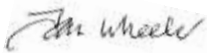
21/83.1 JW gave an update on the difficulties of securing pool bookings for the Festival.

21/83.2 With Inspire not available, Basildon uncertain for a long course meet, and Sportspark unwilling to allow a second weekend, it was accepted that the booking of the London Aquatics Centre was the only realistic option.

21/83.3 The Board was supportive of suggestions that costs but cut wherever possible including the use of local officials.

There being no other business the meeting closed at 11.55 am.

Signed:



Joan Wheeler

Chairman

9th June 2021