

Minutes of the Board of Directors
30th November 2021 at 9.30 am
By Zoom

Members Present:

Joan Wheeler (JW)	Chairman
Keith Belton (KB)	Finance Director
Ian Mackenzie (IM)	Director

Also present:

Leanne Brace (LB)	Regional Manager
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21/165

Apologies

21/165.1 Apologies for absence were received from David Metcalf, Director.

21/166

Declarations of conflicts of interest

21/166.1 None were declared.

21/167

Purpose of the Meeting

21/167.1 It was noted that this was an additional Board meeting, which had been arranged to allow the Directors to discuss plans and budgets, submitted by managers, in advance of publication of the papers for the Regional Operations Committee (ROC).

21/168

Plans and Budgets

21/168.1 The individual plans and budgets submitted by managers were discussed.

21/168.2 Some minor issues were identified with the figures. KB agreed to look at these in relation to the most recent actual figures, and make any revisions later that day.

21/168.3 Directors looked at the impact of the proposed budgets on the cash balances. It was noted that, where overspends were proposed, these were manageable providing the anticipated figures proved accurate. In comparison with previous years, overspends were decreasing.

21/168.4 After discussion, it was agreed that the plans and budgets be submitted to ROC. At the Board meeting on 8th December, Directors would confirm budgets and plans taking into account the views of the ROC.

21/168.5 The Board would also further discuss a timetable for individual meetings with managers.
The meeting closed at 10.35 am.