

Swim England East Region
Minutes of the Annual Council Meeting
14th September 2019 at 10.30am
Freckenham Village Hall, Freckenham

Present:

Board Members: Joan Wheeler (Chairman), Keith Belton (Finance Manager), Chris Vinter (President), Tom Baster (Elected Board Member), Ian Cotton (Elected Board Member), Ian Knight (Past President/Cambridgeshire ASA), Sheila Mackenzie (Past President/ Swim England Hertfordshire), Ian Mackenzie (Past President/Elected Board Member), Phil Pelling (Bedfordshire ASA), David Robinson (Past President/ Suffolk County ASA)

Bedfordshire: Mark Hickmott (Flitwick Dolphins SC)

Cambridgeshire: Max Paines (Cambridgeshire ASA), Lottie Thompson (Cambridge Dive Team), P Paines (City of Ely SC).

Hertfordshire: Simon Lever (Swim England Hertfordshire), Thomas Brennan (Swim England Hertfordshire), Derek Milton (Welwyn Garden SC), K Brennan (Aqualina Synchro Club)

Norfolk: Paul Kendall (Norfolk County ASA), Margaret Toll (West Norfolk SC), John Toll (West Norfolk SC)

Suffolk: Alison Vinter (Suffolk County ASA), Chris Bellwood (Newmarket SC), Nicholas Hutton (Stowmarket SC).

Swim England East Region staff: Leanne Brace (Regional Development Manager), Amy Bryant (Regional Development Officer), Kevin Pickard (Regional Swimming Talent Officer) and Jo Stalley (Regional Administrator)

Also present: Andrew Morton (Past President), Zoe Parnham (award winner), Jo Young (award winner), Ian Macleod (award winner), John Bellis (award winner), Louise Lano (award winner), Lesley Cox-Smith (award winner), Sally Russell (award winner), John North (award winner), Sarah Elmer (award winner), Marion Henthorn (award winner), Rob Adsley (award nominee).

Apologies:

Clubs: Lowestoft & Oulton Broad SC, Leighton Buzzard SC, Colchester SC, North Norfolk Vikings SC, Modernian SC, and Deben SC.

Individuals: Darren Peck (Norfolk County ASA), Chris Galer (Swim England East Region Membership Officer), Kay McGuire (Past President), Fred Gale (Essex County ASA), Paul Hayes (Past President/Essex County ASA Representative/ Thurrock SC), Geraldine Metcalf (Past President/Elected Board Member), Stewart Murray (President/Norfolk County ASA), Henry Watkinson (Essex County ASA), Cheryl Ellis (Essex County ASA), Jackie Harvey (Swim England East Region Disability Manager), Mike Rayner (Past President), David Metcalf (Past President/ Vice-Chairman), Liam Harvey (award winner), Sue Purchase (award winner), Megan Key (award winner), Evah- Rose Holt (award winner), Liam Barnett (award winner), Sharon Perry (award winner). Dean Walker (Swim England Club Development Officer)

19/01 Welcome and introductions by the Chairman

19/01.1 The Regional Chairman, Joan Wheeler, introduced herself. She welcomed everyone, and thanked them for their attendance.

19/02 Apologies for absence

19/02.1 Apologies received were as shown above.

19/03 Declarations of Conflict of Interests

19/03.1 None declared.

19/04 Presentation of the Regional Awards

19/04.1 The Chairman expressed her thanks to those who had made time to make nominations for the awards. The nominations received highlighted how lucky the region is to have such hardworking, talented people in our sport.

19/04.2 Chris Vinter, Swim England East Region President, announced the winners of the Regional Awards, read the citations for the winners in attendance and made presentations.

19/04.3 The winners were:

| | |
|--------------------------------|---|
| Youth Achievement of the Year | Zoe Parnham, Aqualina Synchro Club |
| Youth Volunteer of the Year | Youth Volunteering Team, Canvey Island SC |
| Volunteer of the Year | Tom Baster, Basildon & Phoenix SC |
| Coach of the Year | Sue Purchase, St Felix SC |
| Club of the Year | Modernian SC |
| Technical Official of the Year | Ian Macleod, Southend Diving |
| Long Service to Aquatics | John Bellis, South Beds Masters SC |

19/04.4 Swim England East Region Silver Pin

The Silver Pin is presented to those that have contributed to the development of the sport within the region. This year the recipients of the Silver Pin were as follows:

| | |
|--------------------|---|
| Liam Barnett, | City of Cambridge SC |
| Lesley Cox- Smith, | Leighton Buzzard SC |
| Sarah Elmer, | Deben SC |
| Amanda Hackett, | Dunstable SC |
| Liam Harvey, | Diss Otters SC |
| Marion Henthorn, | Beaumont Diving Academy |
| Louise Lano, | Southend Diving |
| Derek Milton, | Welwyn Garden SC |
| John North, | Teamipswich SC |
| Sally Russell, | Mildenhall & District SC |
| Sharon Perry, | West Suffolk SC and East Region Masters Manager |
| Jo Young, | Modernian SC |

19/04.5 The Jeff Cook Salver

This prestigious award is presented to a person, team or club that has made a significant contribution to the sport within the region. This year, the Jeff Cook Salver was awarded to Derek Milton of Welwyn Garden Swimming Club.

19/05 Minutes of Previous Meeting

- 19/05.1 Subject to a few minor grammatical amendments, the minutes of the previous year's Annual Council Meeting were accepted as a true record.

19/06 Matters Arising

- 19/06.1 None.

19/07 Motions

- 19/07.1 No proposals had been received in accordance with section 13.2.1 of the constitution.

19/08 Swim England East Region Annual Report and Accounts

- 19/08.1 The Annual Report for the period 1st April 2018 to 31st March 2019 had been published in June this year, and was available to view online. Copies were also available at the meeting.
- 19/08.2 The Chairman invited questions on the report, but none were asked.
- 19/08.3 The Annual Report 1st April 2018 to 31st March 2019 was approved.
- 19/08.4 The Chairman presented the Annual Accounts, and confirmed that they had been examined by an independent examiner. These accounts were available online prior to the meeting, and as a hard copy at the meeting.
- 19/08.5 One question was received regarding the accounts. This question concerned the difference in expenditure for the swimming development budget, compared to the previous year. The Finance Manager confirmed that this was due to the staffing costs for the Talent Officer being removed from the swimming budget, and placed under the management budget.
- 19/08.6 The independently examined Annual Accounts for the year to 31st March 2019 were approved.
- 19/08.7 No questions were received on the minutes of the Management Board, or its committees, submitted in accordance with section 13.3.2 of the Constitution.

19/09 Amendments to the Constitution

- 19/09.1 Three amendments to the Constitution were proposed. All had been published online, as well as hard copies being available at the meeting.
- 19/09.2 One question was raised regarding the proposal to allow the Management Board to co-opt up to two independent specialists. The Chairman clarified that there are currently gaps in the knowledge base with existing Board Members, and the proposal was to make the Board more representative of the membership.
- 19/09.3 All three proposed amendments to the constitution were agreed via a vote.

19/10 Swim England

- 19/10.1 A presentation was given by George Wood, Swim England Director of Sport, on his views about development in Swim England East Region.
- 19/10.2 George highlighted the success the region had had over the past year, mentioning the increase in clubs participating in the National and British Championships, the large number of volunteers being trained through regionally delivered workshops, and the bespoke events being held which look outside the sport. George also summarised the increased amount of listening the region has been doing, at all

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levels. This has helped deliver against the needs of the members. He concluded that none of this development could have happened without the forward- thinking, dedicated volunteers and the excellent work of the regional staff.

19/11 President's Address

- 19/11.1 The Chairman thanked Chris Vinter for his term of office as President and for his enthusiasm and commitment to the role. The Chairman also thanked the consort, Alison Vinter, for assisting Chris in his role.
- 19/11.2 Chris Vinter provided the meeting with some of his highlights as President, at county, regional, and national level. Chris also thanked the region for giving him the opportunity to take on the role of Swim England East Region President.

19/12 Appointment of the Swim England East Region President 2019/20

- 19/12.1 One nomination for Regional President was received:
David Metcalf, Biggleswade SC.
This nomination was uncontested and therefore David was duly elected.
- 19/12.2 David was unable to attend the meeting, as he was officiating at the FINA World Para Championships. He therefore sent an audio message thanking the region for giving him this opportunity. David also confirmed he was looking forward to representing the region over the next year.

19/13 Presentation of the Past President's Pin

- 19/13.1 The Chairman presented Chris Vinter with a Past President's Pin.

19/14 Election of Swim England East Region President Elect 2019/20

- 19/14.1 No nominations were received.

19/15 Elections for Swim England East Region Management Board

- 19/15.1 i) Three nominations were received for two Elected Board Member posts, with a term of three years. Citations from the three candidates were available online, and available in hard copy at the meeting.
- A secret ballot took place and the result was announced. Ian Mackenzie, and Geraldine Metcalf, both serving Board Members, had a majority vote and therefore were both re-elected onto the Board.
- ii) One nomination was received for an existing vacancy on the Board:
Chris Vinter- Teamipswich Swimming
No vote was necessary, and therefore Chris was duly elected.

19/16 Election for Manager Posts

- 19/16.1 One nomination was received for each discipline, except for Masters Swimming. These nominees were elected. The Masters Swimming Manager post remains vacant.
- 19/16.2 The Managers elected were;
- Disability Manager- Jackie Harvey, Hoddesdon SC
Diving Manager- Ian Macleod, Southend Diving Club
Open Water Swimming- Paul Kendall, Dereham & District SC
Swimming- Tom Baster, Basildon & Phoenix SC
Swimming Officials- David Metcalf, Biggleswade SC

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Synchronised Swimming- Amy Davis, Brentwood SC
Water Polo Manager- Simon Lecomber, Colchester SC

19/16.3

The Chairman thanked the previous Masters Swimming Manager, Sharon Perry, for her time in post.

19/17 Appointment of Officers

19/17.1 The Chairman asked for the recommendation of the appointments of the Membership Officer, Chris Galer, and the Welfare Officer, Joanne Stalley, to be noted.

19/18 Appointment of Custodians for 2019/20

19/18.1 The meeting was asked to note that the Custodians of the region, for the forthcoming year, were Joan Wheeler (Chairman), David Metcalf (Vice-Chairman), and Keith Belton (Finance Manager).

19/19 Election of Swim England East Region Members of the Swim England Members Forum

19/19.1 Based upon the region's membership, Swim England East Region is requested to send ten Members to the Swim England Members Forum. As the constitution allows for the Chairman, and President to attend by right, the region had sought nominations for eight places. Eight nominations were received, and therefore no vote was necessary. The following members were elected;

19/19.2 Keith Belton, Norwich Swan SC
Paul Hayes, Thurrock SC
Ian Knight, Wisbech SC
Ian Mackenzie, Hoddesdon SC
Sheila Mackenzie, Hoddesdon SC
David Metcalf, Biggleswade SC
Geraldine Metcalf, Biggleswade SC
Stewart Murray, West Norfolk SC
Chris Vinter, Teamipswich Swimming
Joan Wheeler, Modernian SC

19/20 Swim England Annual Report

- i) The Chairman explained that the Swim England Annual Report was now an online document, and that the link had been provided prior to the meeting. There were no questions received regarding the report.
- ii) There were no proposed changes received to Swim England Articles or Regulations.
- iii) There were no issues identified to be raised at the Swim England Annual General Meeting.

19/21 Appointment of Independent Financial Examiners

19/21.1 The Chairman reported that, as a process of good governance, the region would like to put out to tender, the examination of the accounts. This would need the delegates to agree for the Management Board to decide on the best independent financial examiners based upon submissions. The delegates agreed.

19/22 Date of next Annual Council Meeting

19/22.1 The next Annual Council Meeting will be held on 12th September 2020, at Freckenham Village Hall.

19/23 Closing remarks by the Chairman

19/23.1 The Chairman closed the meeting by thanking everyone for their continued support for the sport, and wished everyone a safe journey home.